



CITY COUNCIL  
CITY COUNCIL CHAMBERS  
220 EAST MOUNTAIN VIEW STREET  
BARSTOW, CA 92311

FEBRUARY 21, 2019  
4:00 PM  
(HANDICAPPED ACCESSIBLE)

## MINUTES

### SPECIAL MEETING - CDBG

**PARTICIPATION IS INVITED:** IF YOU WISH TO BE HEARD ON ANY ITEM ON THE AGENDA INCLUDING ANY ITEM ON THE CONSENT CALENDAR, PLEASE SO INDICATE BY FILLING OUT A "REQUEST TO SPEAK" FORM AND HAND TO THE CITY CLERK. IF SPECIAL ACCOMMODATIONS ARE REQUIRED, 48 HOURS NOTICE MUST BE GIVEN TO THE CITY CLERK.

#### CALL TO ORDER:

MAYOR HACKBARH-MCINTYRE called the meeting to order at 4:00 p.m.

#### PLEDGE OF ALLEGIANCE:

MAYOR HACKBARH-MCINTYRE led the Pledge of Allegiance.

#### ROLL CALL:

Attendee Name	Title	Status	Arrived
James M. Noble	Council Member	Present	
Richard Harpole	Council Member	Present	
Carmen Hernandez	Mayor Pro Tem	Absent	
Timothy Silva	Council Member	Present	
Julie Hackbarth-McIntyre	Mayor	Present	

**CODE OF ETHICS:** AS YOUR ELECTED GOVERNING board WE WILL REMEMBER THE "CODE OF ETHICS" THAT WE VOLUNTARILY AND UNANIMOUSLY APPROVED. DURING THIS MEETING WE WILL TREAT EACH OTHER AND THE PUBLIC WITH PATIENCE, CIVILITY AND COURTESY. THE DECISIONS MADE TONIGHT WILL BE FOR THE BENEFIT OF THE BARSTOW COMMUNITY AND NOT FOR PERSONAL GAIN.

#### PUBLIC COMMENTS:

NONE

**REVIEW AND APPROVAL OF AGENDA:**

<b>RESULT:</b>	<b>APPROVED [4-0-1-0]</b>
<b>MOVER:</b>	Richard Harpole, Council Member
<b>SECONDER:</b>	Timothy Silva, Council Member
<b>AYES:</b>	Noble, Harpole, Silva, Hackbarth-McIntyre
<b>ABSENT:</b>	Hernandez

**PUBLIC HEARINGS:**

**1. PUBLIC HEARING FY19/20 - CDBG FUNDS - PUBLIC SERVICES PROGRAMS**

**Recommended Action:**

1. Conduct the Public Hearing. 2. Award CDBG Public Services Programs. 3. Direct staff to submit Council's recommendations to San Bernardino County for consideration by the San Bernardino County Board of Supervisors.

**PUBLIC HEARING OPENED AT 4:02 P.M.**

**CODE COMPLIANCE SUPERVISOR MARY WILLBOND**

- Provided an explanation of the grant funding process and amounts available for Public Services Programs.

**DESERT SANCTUARY (Application No. BARS19PS-001 - Child Care Provision)**

**DIRECTOR PEGGI FRIES**

- Explained the services that her organization offers to the Barstow community.  
- Thanked the City Council for their support of this program.

**MAYOR HACKBARTH-MCINTYRE**

- Asked Director Peggi Fries how long her organization has been assisting our community with her outreach programs.

**DIRECTOR PEGGI FRIES**

- Responded that she had been involved with the program for nineteen years and then continued to explain that Desert Sanctuary offers many opportunities for classes and therapy regarding Domestic Violence to its Desert Sanctuary residents and the community: Classes such as Parenting, Life Skills, and Counseling.  
- Emphasized that the programs would not be as well attended and as successful without the Child Care opportunity for those attending.  
- Noted that it was with the CDBG grant money that this was possible.  
- Thanked the City Council for their past support and was requesting their continued support for this needed service.

**SAN BERNARDINO COUNTY LIBRARY (Application No. BARS19PS-005 - Adult Literacy Program)**

**BRANCH MANAGER AMY ZILLNER**

- Spoke about the goals of the programs provided and the varied needs of each program.  
- Provided some of the accomplishments of the programs provided at the Library.  
- Thanked the City Council for their past support and anticipated continued support.

**COUNCILMEMBER HARPOLE**

- Requested clarification on the number of City residents using the program and asked if the numbers provided reflect the inclusion of residents of surrounding areas.

BRANCH MANAGER AMY ZILLNER

- Confirmed that the 27 people enrolled in the program are residents of the City of Barstow.

MAYOR HACKBARTH-MCINTYRE

- Inquired as to the length of time this program has been functioning.
- Recalled that the program has been operating since the late 1990's/early 2000's.

BRANCH MANAGER AMY ZILLNER

- Stated that the literacy program had been successful for many people over the years.

**NEW HOPE VILLAGE (Application No. BARS19PS-020 - Transitional Housing Services)**

DIRECTOR ANGELA PASCO

- Stated that New Hope Village provided housing and services to the homeless.
- Introduced a staff member of three years, Amanda Garrison.

LIFE SKILLS COORDINATOR AMANDA GARRISON

- Described the services and types of assistance in life skills that were provided to the program participants.

COUNCILMEMBER NOBLE

- Requested verification on the number of families currently being assisted.

DIRECTOR, ANGELA PASCO

- Provided that currently they are working with forty individuals that include families and children.

**DESERT MANNA (Application No. BARS19PS-021 - Food Bank Services)**

PRESIDENT DARRIN FIKSTAD

- Stated their food bank was the largest growing food bank in the High Desert.
- Said the food bank provided food to other nonprofit public feeding kitchens in Barstow.
- Said the organization stocks food in a 3,400 square foot building locally and has purchased a 24-foot truck to better serve the community.
- Stated the organization additionally serves the after-school programs and summer sack lunch program.
- Provided that they also purchase fresh fruit and vegetables from the Los Angeles area and have pop-up markets within the community.
- Stated that the pop-up market sells the produce at a reduced price and was supplemented by the organization.

COUNCILMEMBER NOBLE

- Requested confirmation of the food bank servicing the Barstow area only.

PRESIDENT DARRIN FIKSTAD

- Provided that the food bank provides food for the entire High Desert with the priority being Barstow.
- Stated that eighty percent of the food bank service was used in the greater Barstow area, which included Yermo, Daggett and Newberry Springs.
- Stated that the other twenty percent was distributed to the entire High Desert area, such as Adelanto.
- Stated that the request being made was specific to Barstow.

**GIRL SCOUTS OF SAN GORGONIO (Application No. BARS19PS-025 - Classroom to Career Program)**

GIRL SCOUTS REPRESENTATIVE(S) WERE NOT PRESENT AT THE MEETING.

**PUBLIC HEARING CLOSED AT 4:20 P.M.**

**MOTION:** COUNCILMEMBER HARPOLE MOVED, SECONDED BY COUNCILMEMBER SILVA AND MOTION CARRIED WITH A 4-0-1-0 VOTE (WITH MAYOR PRO TEM HERNANDEZ BEING ABSENT) TO AWARD THE PUBLIC SERVICES PROGRAMS AS FOLLOWS:

\$12,000.00 Desert Sanctuary - Child Care Provision Program  
\$12,000.00 New Hope Village - Transitional Housing Services  
\$ 5,216.00 San Bernardino County Library - Literacy Program  
\$ 5,216.00 Girl Scouts - Classroom to Career Program

<b>RESULT:</b>	<b>APPROVED [4-0-1-0]</b>
<b>MOVER:</b>	Richard Harpole, Council Member
<b>SECONDER:</b>	Timothy Silva, Council Member
<b>AYES:</b>	Noble, Harpole, Silva, Hackbarth-McIntyre
<b>ABSENT:</b>	Hernandez

**2. PUBLIC HEARING FY19/20 CDBG - CONSTRUCTION PROJECTS**

**Recommended Action:**

1. Conduct the Public Hearing. 2. Award CDBG Construction Project(s). 3. Direct staff to submit Council's recommendations to San Bernardino County for consideration by the San Bernardino County Board of Supervisors.

**PUBLIC HEARING OPENED AT 4:21 P.M.**

CODE ENFORCEMENT SUPERVISOR MARY WILLBOND

- Stated there were two applicants for the Construction Projects for a sum of \$195,115.00.
- Stated the two applicants were the City of Barstow for an ADA restroom at Lillian Park and Desert Manna for the restoration of their food bank.

**CITY OF BARSTOW (Application No. BARS19CN-004 - Lillian Park ADA Restroom Improvements)**

ENGINEERING SERVICES ADMINISTRATOR DOMINGO GONZALES

- Stated they had been working on the ADA improvements for the restrooms over the last several years.
- Noted that the City has updated Fogelsong Park, Dana Park, and Sturnacle Park.
- Stated Lillian Park was the major center for Little League and it was not ADA compliant.
- Stated he was requesting grant money to bring this restroom up to compliance.
- Said if there was a shortfall of funding through the grant to bring it up to compliance, they would look for additional grants to fund the gap.

COUNCILMEMBER SILVA

- No questions.

COUNCILMEMBER HARPOLE

- No questions.

COUNCILMEMBER NOBLE

- No questions.

MAYOR HACKBARTH-MCINTYRE

- Asked if we took part of the prior CDBG for Lillian Park to finish construction on Dana Park and

Sturnacle Park.

COUNCILMEMBER HARPOLE

- Asked if the \$188,000 from Engineering was an estimate.
- Mentioned that from experience, estimates usually come in lower than the actual quote.

CITY MANAGER, CURT MITCHELL

- Replied that we used whatever was available, and if there was a difference, we would look for other grants or come back next year.
- Stated we applied for \$188,927.00, which was estimated to be the funding received for this, and that was why there was a difference.
- Replied that this was only an estimate as we did not have any quotes, and that once we knew exactly what we wanted, we would get quotes.
- Anticipated this to be lower than prior jobs because with Lillian, the City has already improved the travel path so that it meets ADA requirements.
- Noted that with Sturnacle, Fogelsong, and Dana Parks, the City had to do travel paths as well.

COUNCILMEMBER HARPOLE

- Asked, if \$191,000.00 was available, why we only applied for \$188,927.00.
- Said he was just trying to understand if it would be needed for expected overruns.

CITY MANAGER, CURT MITCHEL

- Replied that the difference would go into a contingency for the first year and then could be rolled over into unprogrammed funds, which could be applied to it.

**DESERT MANNA (Application No. BARS19CN-011 - Food Bank Rehabilitation)**

PRESIDENT, DARRIN FIKSTAD

- Stated they were seeking funding for asphalt for the food bank parking lot to make it more accessible for those in wheel chairs and using walkers.
- Said they would also like money to install a new roof and to upgrade the septic system and restrooms for the people.

COUNCILMEMBER NOBLE

- Asked if most of the funding they received would go towards the roof.

PRESIDENT, DARRIN FIKSTAD

- Referred the City Council to Page No. 3, Exhibit No. 2, which showed the breakdown as \$16,500.00 for the asphalt, \$22,000.00 for the roof, \$5,500.00 for the septic, and \$13,000.00 - \$15,000.00 for the restrooms.

COUNCILMEMBER HARPOLE

- Stated the paperwork said the property was owned by a third party.
- Asked if he was the property owner.

PRESIDENT DARRIN FIKSTAD

- Stated the property was owned by Desert Manna, but they made the mortgage payments.

**PUBLIC HEARING CLOSED AT 4:31 P.M.**

**MOTION:** COUNCIL MEMBER HARPOLE MOVED, SECONDED BY COUNCIL MEMBER SILVA AND MOTION CARRIED WITH A 4-0-1-0 VOTE (WITH MAYOR PRO TEM HERNANDEZ BEING ABSENT) TO AWARD THE CONSTRUCTION PROJECT AS FOLLOWS:

\$195,115.00 City of Barstow - ADA Restrooms for Lillian Park

<b>RESULT:</b>	<b>APPROVED [4-0-1-0]</b>
<b>MOVER:</b>	Richard Harpole, Council Member
<b>SECONDER:</b>	Timothy Silva, Council Member
<b>AYES:</b>	Noble, Harpole, Silva, Hackbarth-McIntyre
<b>ABSENT:</b>	Hernandez

**COMMENTS FROM THE CITY COUNCIL:**

The City Council stated that they wished that they had additional funds to be able to support all of the agencies that applied.

**ADJOURNMENT:**

By the consensus of the Council Members without objection, the meeting was adjourned at 4:31 p.m.

*Respectfully Submitted:*

*Approved:*

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JoAnne V. Cousino, City Clerk

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Julie Hackbarth-McIntyre, Mayor